

Instructions: Use this form to authorize a distribution of assets from a decedent's HSA, directly to you as the beneficiary. Complete all sections of this form, attach a certified copy of the death certificate and a copy of your current picture ID and forward to Avidia Bank, P.O. BOX 161390 Altamonte Springs, FL 32716. If no beneficiary named on the account, funds will be payable to the Estate of the decedent: a copy of the Letter of Administration, or Letter of Testamentary Naming Executor/Administrator of the decedent's Estate must be sent to the bank as well. If you have questions regarding a beneficiary distribution, please call 855.472.9399.

**Account Holder Information:** Beneficiary completes this section with HSA account holder information.

First Name		MI		Last Name	
Social Security #		Employee ID and Employer (if applicable)			

**Beneficiary Information:** Beneficiary completes this section with his or her information.

Please Select Beneficiary Type	<input type="checkbox"/> Spouse <input type="checkbox"/> Non-Spouse <input type="checkbox"/> Estate (A copy of the Letter Testamentary is required to validate executorship)				
First Name		MI		Last Name	
Street Address		City		State	
Social Security #		DOB (mm/dd/yyyy)			
Telephone #		Driver's License #			

**Processing Option:** Please choose only one.

- I am the spouse beneficiary and I am requesting the account to remain an HSA account.** By completing this section, I am requesting that a new HSA account be opened in my name. I will receive an HSA Enrollment Form to be completed and signed in order to finalize the account. After the setup is complete, the HSA funds remaining in my spouse's account will be transferred to my new account.
- I am the spouse beneficiary and I am requesting payout and closing of my husband's/wife's HSA account.** Amounts distributed will generally be included in my gross income, except for any amount used to pay for medical expenses I incur before the distribution date or medical expenses that were incurred by my spouse before death (and paid by me within one year after the date of death).
- I am a non-spousal beneficiary requesting payout.** I am required to include the funds received in my gross income, except for any amount used to pay for medical expenses incurred by the HSA Account holder (and paid by me within one year of the Account holder's death).
- I am the executor of the Estate of the Decedent.** If there is no designated beneficiary, the entire amount of the HSA shall be paid to the estate of the deceased and included on the decedent's final income tax return.

**Rules Conditions and Signature:**

Checks will be issued and mailed to the address provided above. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies any person to whom funds are being distributed prior to completing the distribution. If the HSA consists of mutual funds, these funds will be liquidated and transferred/distributed as cash. Avidia Bank reserves the right to complete this liquidation at such time that is reasonable upon receipt and verification of this form. Due to the important tax consequences relating to the death of an HSA Account holder, I have been advised to see a tax professional. State tax laws may vary, and I agree that Avidia Bank makes no representation as to the tax effect of this distribution under state or federal law. The information provided is in general terms only to provide some information relating to the tax consequences of a decedent's HSA account. Information provided by me is true and correct and may be relied upon by Avidia Bank. I assume full responsibility for this transaction and will not hold Avidia Bank liable for any adverse consequences that may result. **I am the individual authorized to execute this transaction. I have read and understand the instructions, rules and conditions relating to this transaction.**

Signature \_\_\_\_\_ Date \_\_\_\_\_